

Weeks/Days Ahead	Date	Come and Take It 2020 Activity List	Organizer Chair	Rallymaster	Registrar	Safety Steward	Lead Car	Sweep Car	Photographer	Date Done	By Whom
16	12/7/19	Pick a Theme for your rally	X	X							
16	12/7/19	Name your rally	X	X							
16	12/7/19	Choose a Starting Point	X	X							
16	12/7/19	Establish a Finish Point	X	X							
16	12/7/19	Rough out the proposed route on a map, details may be added later	X	X							
16	12/7/19	Select a date with minimum conflicts	X	X							
16	12/7/19	Select a start time	X	X							
16	12/7/19	Develop a rough flyer that may be updated later	X	X							
16	12/7/19	Develop a rough budget based on past events	X	X							
16	12/7/19	Give the rough budget to your local board	X	X							
16	12/7/19	Calendar event with the local board	X	X							
15	12/14/19	Set up online registration of the event: Chris Alvarado at calvarado@clubregistration.net phone 512-431-3143	X								
15	12/14/19	Add ClubRegistration.net URL to rally flyer	X								
15	12/14/19	Finalize the End Point permission and accommodations		X							
15	12/14/19	Finalize the Start Point permission and accommodations		X							
14	10/12/19	Print sanction forms by found in the "Road Rally Rules & Documents" portion of the SCCA website.	X								
14	10/12/19	Fax sanction forms to sanction@scca.com along with a flyer	X								
14	12/21/19	Calendar your event with National, Jeanne English at ean21@juno.com	X								
14	12/21/19	Calendar your event with you local Southwest division, Sasha Lanz at alanz1@juno.com	X								
14	12/21/19	Send flyer to sowdivscca.com via the "webmaster" under the "SOWDIV CONTACTS" drop down menu	X								
14	12/21/19	Map development of the rally route		X							
13	12/28/19	Start passing out rough fliers	X								
13	12/28/19	1st Run of the rally route for feasibility	?	X			?	?			
12	1/4/20	Email flyer to newsletters and websites	X								
12	1/4/20	Email flyer to sales@pointlocal.com	X								
12	1/4/20	Email flyer to http://www.austinchronicle.com/gyrobase/EventSubmission	X								
12	1/4/20	Email flyer to motortexas.usa@gmail.com	X								
12	1/4/20	Email flyer to Austin Chronicle Website under "Submit and event" on their top menu bar	X								
12	1/4/20	Email flyer and cover letter to drwilfong@gmail.com (Austin Statesman Cars Section)	X								
12	1/4/20	Update preliminary route based on first dry run		X							
12	1/4/20	Assign two people for 2nd Run of Road Rally Route 1) confirm instructions, 2) look for clues.		X							
11	1/11/20	Print the rally flyer with sanction number. Use old flyers until they are all gone.	X								
11	1/11/20	Drop off flyers at Miata, Honda, BMW, Porsche, and MINI Cooper dealer service windows	X								
11	1/11/20	Email flyers to Tejasmiatas and Hill Country Porsche Club	X								
10	1/18/20	Make corrections to the rally route based on input from the 2nd run,		X							
10	1/18/20	Complete the Preliminary Route Instructions		X							
10	1/18/20	Complete the Preliminary General Instructions		X							
9	1/25/20	Assign two people to make the 3rd run confirming route and looking for clues.		X							
8	2/1/20	Send rally information available Hot Lines	X								
8	2/1/20	3rd Run of Road Rally Route to confirm clue/route accuracy.	?	X	?	?	?	?	?		
7	2/8/20	Recruit workers	X								
7	2/8/20	Update the Preliminary Route Instructions based on 3rd Run		X							
6	2/15/20	Order Awards	X								

[illegible]